



The Killaloe Ballina Community Garden (KBCG) Protocol sets out the expectations of participating in the garden.

### **Garden Protocol**

As a Garden Member I understand that:

- Resignations from KBCG shall be made formally only by email.
- My involvement in the Garden and the opportunity to use a garden plot is a privilege, not a right.
- My participation in the Garden is at my own risk and I am responsible for my actions. Neither the Killaloe-Ballina Community Garden Committee nor East Clare Community Co-op will be liable for any injury to me and/or any friends I may invite to the Garden or for any loss or damage to my possessions.
- If I do not pay my membership fee(s) by or at the Annual General Meeting any plot(s) currently allocated to me shall be reassigned.
- The plot allocated to me is for my personal use only and I may not transfer that use to any other person.
- I am required to assist with the maintenance of communal plots and shared spaces.
- I must obtain the prior approval of a Garden Committee Member before adding new plants in communal/shared spaces.
- Following communication from the Garden Committee about my plot, I may forfeit my right to the use of a plot if I do not tend my allocated space within 4 weeks.
- I should not use non-standard garden materials or plant materials outside my allocated plot. I should not construct any extensions to my plot which may impede the walkways around the plot or any other spaces.
- Plots are allocated on a 12-month basis and may be withdrawn at the discretion of the Garden Committee.
- If I am having difficulties managing my plot or meeting my commitments in the Garden I should communicate this to the Garden Committee as soon as possible so that appropriate arrangements can be put in place.

### **I agree to:**

- Follow the Garden procedures and standards for members' conduct as set out in the Killaloe-Ballina Community Garden Protocol.
- Respect the rights of other Garden members.
- Water responsibly.
- Supervise the activities of any children I bring into the Garden.
- Be responsible for any dogs I bring into the garden: keep them on a leash, scoop up any droppings and dispose of these away from the Garden.
- Notify the Garden Committee if I will be away for an extended period or if I change my contact details.
- Refrain from storing materials and equipment at the Garden and carry away from and dispose of any rubbish off site.
- Keep my plot and its surrounding pathways tidy and remove any weeds (particularly those going to seed), rotting and diseased or dead plant materials, and disposing of these off site.
- Be aware of my own safety and that of others when I use tools and equipment.
- Clean and return tools and equipment to their appropriate storage places after use and not remove these from the Garden site.
- Secure the storage shed, containers and garden gate(s) when I leave the Garden.
- Where appropriate make sure that the water supply is turned off after use.
- Report any suspicious activity to a Committee member.
- Maintain the confidentiality of lock combinations.